

**1. Call to Order**

- Review of Previous Meeting Minutes
- Expenditures Report Review

**2. Chair Updates**

- Artscape
- Branding Task Force Update – Next Steps
- Ordinance Recommendation

**3. City Council Updates**

**4. Committee/ Work Plan Updates**

- Design
- Promotions
- Economic Restructuring
- Organization

**5. Downtown Manager's Updates**

- Kidz Fest
- Stakeholder Meeting
- Parking
- Welcome Center
- Event Updates
- Façade Grant Roll Out
- Downtown Newsletter

**6. Old Town Winchester Business Association**

**7. Public Comments**

**8. Adjournment:** Next meeting – The next regular meeting will take place **July 10, 2014 at 5:30 in City Hall 4<sup>th</sup> floor exhibit hall**. This is the second Thursday of the month due to the Independence Day Holiday.

<b>Professional Services/Special Events</b>	<b>Budgeted</b>	<b>May Expenditures</b>	<b>Current Balance</b>
Monthly Retainer - May	\$70,905.00	\$5,945.00	
Branding incorrectly listed under Special Events moved to other code below		-\$542.42	
Kidz Fest Event Expenses - performers, publicity...		\$2,968.27	
Bands for June FNL		\$3,750.00	
KidzFest Misc. Supplies		\$551.84	
Kidz Fest Event Signage and Printing		\$648.02	
<b>FYTD Account Total</b>	<b>\$182,000.00</b>	<b>\$13,320.71</b>	<b>\$12,837.11</b>

<b>Professional Services/Other</b>	<b>Budgeted</b>	<b>May Expenditures</b>	<b>Current Balance</b>
Web Content Management - April		\$525.00	
Victorian Candlelight Ball Dancers		\$250.00	
Branding Visit		\$542.42	
Branding Services		\$8,500.00	
<b>FYTD Account Total</b>	<b>\$28,885.00</b>	<b>\$9,817.42</b>	<b>\$12,067.58</b>

<b>Printing &amp; Binding</b>	<b>Budgeted</b>	<b>May Expenditures</b>	<b>Current Balance</b>
Stakeholder Postcard		\$502.29	
2014 Events Rack Card		\$227.37	
<b>YTD Account Total</b>	<b>\$10,000.00</b>	<b>\$729.66</b>	<b>\$2,532.81</b>

<b>Postal Services</b>	<b>Budgeted</b>	<b>May Expenditures</b>	<b>Current Balance</b>
Stakeholder Postcard Mailing		\$345.28	
City Hall Postage		\$1.17	
<b>YTD Account Total</b>	<b>\$500.00</b>	<b>\$346.45</b>	<b>-\$258.27</b>

<b>Telecommunications</b>	<b>Budgeted</b>	<b>May Expenditures</b>	<b>Current Balance</b>
Work Cell Phone - April		\$49.79	
<b>YTD Account Total</b>	<b>\$1,381.00</b>	<b>\$49.79</b>	<b>-\$50.08</b>

<b>Office Supplies</b>	<b>Budgeted</b>	<b>May Expenditures</b>	<b>Current Balance</b>
Office Supplies		\$14.84	
<b>YTD Account Total</b>	<b>\$4,100.00</b>	<b>\$14.84</b>	<b>\$2,555.41</b>

<b>Other Operating Supplies</b>	<b>Budgeted</b>	<b>May Expenditures</b>	<b>Current Balance</b>
Batteries		\$17.77	
<b>YTD Account Total</b>	<b>\$12,834.00</b>	<b>\$17.77</b>	<b>-\$18.19</b>

<b>Contracted Parking</b>	<b>Budgeted</b>	<b>May Expenditures</b>	<b>Current Balance</b>
Apple Blossom Parking Pass			
<b>YTD Account Total</b>	<b>\$0.00</b>	<b>\$15.00</b>	<b>-\$15.00</b>